

# Capital Improvements Program Committee

## Regular Meeting Minutes September 18, 2013

**Members & Staff Present:** Kathy Barnard, Stacie Jo Pope, Joyce Davis, Bob Tougher, Jim Shildneck, Linda Murray, Robert Houseman, David Owen, Pete Chamberlin

Kathy Barnard, Chairperson opened the meeting at 8:00 am.

### **Approval of Minutes:**

Corrections:

Foss Field Hut Replacement – add to end of first paragraph “ this project as presented would need to purchase additional land”

Motion by Bot Tougher and second by Jim Shildneck to approve the September 11, 2013 minutes as corrected. All voted in favor, motion passed.

### **Workshop on CIP Development:**

The committee reviewed each project on the spreadsheet line by line with discussion on project scheduled year and cost.

Changes were made as follows:

Town Hall: 3 options were presented. The committee thought best to put one option forward. The \$4,000,000 project was the project the committee is recommending.

Reuse of the Electric Generator Building: change project title to “Reuse of Electric Generator Building and Community Center”. Keep in 2017 at \$1 million as place holder.

Library: Correct the cost to reflect the full amount of the project with note on sheet to address the amount to be raised by the Library Foundation. Full cost \$7.9 million

Fire/Rescue: move the \$4.75 million PSB project to 2023 with note “should be addressed as part of the facilities plan”.

Strike next line “Maintenance Building”.

Abenaki Ski Lodge: change cost to \$500,000 stay in 2015 with note that Friends of Abenaki will be raising 50% of cost.

Foss Field Building: Place Note “ should be reviewed with Facilities Plan” “cost does not included land acquisition”

Pop Whalen Energy Efficiency upgrades: 2019 stay as is

Municipal Building Maintenance Fund: Leave in for 2015 for \$150,000 but Need to have

conversation next year as to the specifics for this project – 'what needs to be done & costs'

Public Works Facilities Upgrades: no change

Libby Museum needs to be added to the CIP – Need information and cost information from Dave Ford.

Sewer Plant: no change

Rolling Stock Purchase & Replacement:

change all "Urgent" to "necessary"

Delete CB Cleaner & Street Sweeper – discussion to delete from the CIP but with support to include in the operating budget.

Delete Replace HD-20(5T) last year project

Delete Replace HD-14 (sidewalk plow) last year project

Delete Replace Bucket Truck (ME-3) last year project

Replace Ladder 2 – moved to year 2020

Electric Department: step out the group of projects put in 2018 with note that these projects may change order when time comes.

Electric Department: step out group of projects put in 2021 with note.

Annual Road Maintenance: 2014 stays at \$625,000 continue the following years with \$25,000 increments.

Sidewalk Upgrades: strike "Semi-Annual" keep at \$100,000

Middleton Road: change cost to the full amount of \$1.35 million

Christian Ridge Road: Move out to 2013 and price of \$300,000 – this will put in line with the library reconstruction project and the state transportation plan.

Rt. 28 Construction: Move to 2013, change to "necessary" and cost of \$2 million

Capital Reserve Accounts:

change Fire Dept rolling stock amount to \$175,000

change Abenaki "Ski Lodge" to Abenaki Snow Making Equipment"

Rob will complete the department CRA amounts.

### **Other Business:**

Committee questioned the Asset Management Plan and what is needed for this project.

Rob will update the transmittal letter for the next meeting.

Next meeting is scheduled for Wednesday, Sept 25<sup>th</sup> 8 am

The meeting adjourned at 9:50 am

Respectfully Submitted,

Stacie Jo Pope